

Project Manager

Davison Iron Works Inc. is dedicated to delivering innovative and efficient solutions for a wide range of construction projects. We are seeking a talented Structural Project Manager to join our dynamic team. As a Structural Project Manager, the individual is responsible for overseeing and managing projects from fabrication through construction completion. This role involves coordinating and supervising fabrication schedule process through completion of the construction phase, ensuring that the structural components are fabricated and delivered in accordance with the project's scope, and schedule expectations.

Duties and Responsibilities

- The Project Manager will work closely with construction team members to schedule, provide responses to RFIs, EWOs, coordinate scheduling with sub-contractors
- Review deliverables to ensure the scope and quality standards are met throughout project's life cycle.
- Develop a comprehensive plan that defines the project objectives, scope, deliverables, and timelines.
- Manage the completion of various construction administration tasks, such as, reviewing shop drawings and submittals, responding to RFIs, and making site visits.
- Manage team members, including detailers, to meet project deadlines. This involves assigning tasks, monitoring progress, and ensuring effective collaboration and communication among team members.

Required Skills and Abilities

- Excellent verbal and written communication skills for effective collaboration and communication with internal and external project stakeholders, including clients, architects, engineers, contractors.
- Strong organizational skills and the ability to prioritize, and management of multiple projects simultaneously in a fast-paced environment to meet deadlines and ensure timely project completion.
- The ability to work effectively in a team environment and collaborate with diverse stakeholders; which includes active listening, negotiation, and conflict resolution skills.

- Proficient in Excel, Word, Blue Beam

Education and Experience

- Previous experience working as Project Manager field.

Physical Requirements

- Ability to sit or stand at a desk and work from a computer for prolonged periods of time.
- Ability to travel to perform site visits at various project locations.
- Ability to lift a minimum of 15 pounds if needed.